



## PROCUREMENT NOTICE

This Procurement Notice is issued by the Government of Bermuda (the "Government") to provide summary information in relation to a specific procurement, as detailed below.

### 1. Subject Matter of Procurement

RFX Title: **Public Schools Manned Uniformed Security Services**

RFX Number: **DOE2023/001**

Purchase Type: **Service**

This Request for Proposals (RFP) is an invitation by the Department of Education to prospective vendors to submit proposals for Public Schools Manned Security Services for four (4) public schools. This will include roving security, entry and egress control, fire safety assistance, incident reports via email, emergency response.

The intent of this contract is to provide a safe and secure environment for all school occupants.

Location of Schools:

- Whitney Institute Middle School, 59 Middle Road, Smith's FL 04
- Success Academy, 21 Robert's Avenue, Devonshire DV 01
- Dellwood Middle School, 1 North Street, Pembroke HM 17
- Sandy's Secondary Middle School, 42 Scott's Hill Road, Sandy's MA 05

The requirements are outlined in the Request for Proposal ("RFP"). The information contained in this RFP is provided for the exclusive use by a qualified proponent to prepare and submit their proposal. All proposals and supporting documentation shall become the property of the Department of Education and will not be returned.

The successful security service contractor will implement the Department of Education security objectives according to policies and procedures which include adhering to all protocols mandated by the Department of Health, but not limited to the following general tasks:

1. Entry and egress access control
2. Roving patrols of interior and exterior of building
3. Identification verification of visitors to schools
4. Incident and daily operating reports
5. Monitoring and responding to building intrusion detection systems
6. Monitoring alarms and fire detection equipment
7. Responding, as necessary, to support other life safety duties as identified in post orders and standard operating procedures

## 2. How to Obtain Relevant Documents

All relevant documents for this procurement are posted at <https://www.gov.bm/procurement-notice>.

## 3. Procuring Entity's Name

Name of Ministry: **Ministry of Education**

Name of Department: **Department of Education**

## 4. Contact Information

Mr. Dwayne Caisey at [decaisey@gov.bm](mailto:decaisey@gov.bm)

## 5. Language of Submissions

Unless otherwise indicated, all submissions shall be in English only.

## 6. Important Dates

Issue Date	Wednesday November 15, 2023
No Pre-Bid / Site Meeting	N/A
Deadline for Questions	Monday November 20, 2023 local time
Deadline for Issuing Addenda	Wednesday November 22, 2023 local time
Submission Deadline	Wednesday November 29, 2023 03:00:00 PM local time
Anticipated Execution of Agreement	Friday December 15, 2023

All times listed are in Bermuda Local Time.

## **7. Location of Submission**

Responses to this solicitation shall be submitted to the following location:

Department of Education Facilities Office  
81 Court Street  
Hamilton HM 11  
Attention: Mr. Dwayne Caisey

## **8. Site Visit / Pre-Bid Meeting Details**

No pre-bid meeting or site-visit