



GOVERNMENT OF BERMUDA

Department of Health

Continuous Professional Development (CPD) Hours

The National Association for the Education of Young Children (NAEYC) believes that all early childhood professionals should have a broad knowledge of development and learning across the birth to 8 range, (our primary focus is birth to 5 yrs.) and should be familiar with appropriate curriculum and assessment approaches across that age span. As with any profession, developments in these skills and best practice are always evolving.

The Child Care Regulation Programme recommends that all staff in Day Care Centres engage in a minimum of 10 CPD hours annually (licencing year) as per the Child Care Standards 2018. These hours will be reviewed during the inspection period.

Early childhood educators should attend and undertake training to develop their skills for teaching children birth to 5 years. The following trainings can count towards CPD hours:

- Formal courses resulting in credits or continuing education units either online or through Bermuda College
- Workshops, conferences, seminars, lectures, correspondence courses and home study courses
- Skills review as part of relicensing process – assesses understanding of Standards and real-life scenarios (can be done every other year)
- Either CPR/ First Aid training OR SCARS training, but not both in one period
- Webinars
- Being an active member of a committee, board or steering groups related to Early Childhood Education
- Giving a presentation at a workshop for Early childhood Educators
- Planning or running a staff development activity or event

Providing evidence of CPD hours to the Child Care Regulation Officer

The CPD Declaration Form is attached as page 2 and is available for download on our website. Early Childhood Educators are expected to record and log dates and times spent on CPD in order to complete the CPD Declaration Form. Early Childhood Educators should provide the signed CPD Declaration Form with copies of the Certificates from the activities listed to the Day Care Centre Person in Charge/Owner Operator. A Copy of the log and activities should be maintained on the educator's day care file and you should keep a copy for yourself.

