

Bid and Schedule of Rates
Forensic Services – MNS-BPS-2021-02

Pricing information shall be submitted on the Pricing Sheet except where you have listed on cost for an item at the bottom of the pricing table. Responses that are amended or altered otherwise will be subject to rejection in total

The cost quoted below shall include all applicable charges and is the total cost the Bermuda Police Services (BPS) will pay for any contract that will result from this bid. No minimum or maximum number of tests are guaranteed or implied.

The number of tests may vary based on actual crimes committed in Bermuda and the related cases pending investigation. A unit price refers to a single fixed cost for each test, regardless of usage. Unit prices must be clearly entered in Bermuda dollars and cents (BMD). The bid form must be completed, signed, and dated by a corporate officer or other individuals who have the authority to bind the firm to the unit prices as noted. No taxed surcharges or fees of any type, kind, or amount whatsoever may be added to the unit prices. If there are any other costs to be included in a unit price, they should be listed at the bottom of the pricing table. Unit prices are deemed to be inclusive of all costs to the vendor other than those listed as on cost. Bids shall be typed or written legibly in ink. All erasures shall be initialed in ink by the signer.

Definitions

Database Sample – Referred to as a sample collected under Bermuda PACE legislation – This is a buccal swab of an individual collected at the time of his/her arrest for a recordable offence – for the purpose of obtaining and entering the individual’s DNA profile into the Bermuda Suspect/Offenders Database. Samples are collected using Bode SecureSwab2 (ISO 18385 Forensic DNA Grade) swabs or any other kits which may be appropriate, as approved by the BPS. They will be submitted to VENDOR in separate sealed and labelled white envelopes by bulk shipment.

Evidence Standard – A buccal swab collected from a victim, suspect, or an elimination subject (individual who may have come in contact with case-related evidence exhibits; subjects profile is obtained for purposes of comparison to and eliminations of DNA profiles obtained from evidence exhibits); only suspect profiles obtained should be entered into the Bermuda Suspect/Offenders Database. Samples are collected using Bode SecureSwab2 (ISO 18385 Forensic DNA Grade) swabs or bloodstain cards (if the victim is deceased) and submitted to VENDOR in separate sealed and marked BPS evidence bags with the specific sample and case identifiers noted.

Voluntary samples under sections 67 and 70 Police and Criminal Evidence Act 2006

A buccal swab sample collected from any person (victims of crimes and elimination subjects) in connection with the investigation of an offence but otherwise than been arrested or charged with a recordable offence or has been informed that he/she will be reported for such offence, and that person has given his/her consent in writing to the use of the sample(s) in a speculative search of the sample(s), to the sample being retained after it has fulfilled its purpose and they understand that the sample or any information derived from it, will only be used in relation to the prevention and detection of crime, the investigation of an offence or the conduct of a prosecution. If consent is given and signed, these samples are to be loaded onto the Bermuda DNA Database. A consent form will be provided with ALL voluntary samples that are to be profiled and loaded onto the database or not.

Evidence Sample – Includes but is not limited to clothing, drug wrappings, swabs, and bedding. Items are submitted to VENDOR in sealed, marked BPS evidence bags or sealed marked brown paper bags with specific sample and case identifiers noted.

Turnaround Time (TRT) – The turnaround time shall be 21 days from the receipt of evidence, not including national holidays or catastrophic events such as natural disasters, hurricanes, etc. The second turnaround time is within 10 working days or less (where possible) for RUSH samples.

ITEM	Service	Unit Price \$ (Each)
	Serology Evidence Examination (presumptive testing) Search and Recovery for Blood, Saliva, Semen etc.	
1	Sexual Assault Kit swabs	
2	Small Item Screening, e.g., Swab	
3	Bulk/Large Items, e.g., Clothing, Bedding	
	13 or 15 STR Loci (ProfilerPlus/Cofiler or Identifiler) – 21 day TRT	
4	Buccal Swab Standard	
5	Evidence Sample (excl. bone or teeth)	
6	Mixed Evidence Sample	
7	Bone/Teeth evidence sample	
8	RUSH Charges (10 Days or less)	
	24 STR Loci (Powerplex Fusion) – 21 day TRT	
9	Buccal Swab Standard	
10	Evidence Sample (excl. bone or teeth)	
11	Mixed Evidence Sample	
12	Bone/Teeth evidence sample	
13	RUSH Charges (10 Days or less)	
	mtDNA	
14	Evidence sample	
15	Any Other Fees, explain:	
	Y Chromosomal STR (Yfiler) – 21 day TRT	
16	Y Chromosomal STR (Y – Filer)	
17	Rush Charge (10 days or less)	
	Database Management & Technical Support	
18	Management/year	
19	Entry of profiles	
20	Search of database	

21	Any Other Fees - Explain	
22	Supplemental reports	
EXPERT FEES		
23	Full evidential report generation with electronic data (PDF File)	
24	Deposition/Pre Trial Conference	
25	Casefile consultation	
26	Copy of full casefile incl. working notes (as may be requested by the Defence consul) with electronic data (PDF File)	
27	Expert Witness Testimony via video link	
28	Expert Witness Testimony in person (Travel expenses not included)	
29	Billing policy for travel	
30	On cost – List the prices of any additional costs you will incur and are passing onto the Government to provide the items above. Examples may be as follows:	
	Overheads	
	Insurance	
	Shipping	
	Duty	

The bidder agrees that the price(s) quoted are the maximum they will charge during the term of the contract.

Company Name: _____

Name (Print): _____

Job Title (Print): _____

Signature: _____

Date: _____