



## CUSTOMS TRAVELLER DECLARATION (Form 98) - Instructions

### Welcome to Bermuda!

#### Arriving passengers and crew

You must complete a Customs Traveller Declaration (Form 98) if you are arriving with -

- goods that exceed your duty free allowances;
- goods that qualify for transfer of residence allowance;
- prohibited or restricted goods; or
- more than BDA \$10,000 (or equivalent) in cash or negotiable instruments.

If you are traveling with other members of your household, complete one Customs Form 98 per household.

If you are arriving by air, give your Customs Form 98 to a customs officer in the airport red channel. Refer to the Customs leaflet entitled "Clearing Customs" for detailed instructions on using the airport dual-channel (red/green) system.

If you are arriving by sea, give your Customs Form 98 directly to a customs officer upon arrival.

Do **not** complete a Customs Form 98 if you have nothing to declare.

Do **not** use a Customs Form 98 to declare goods intended for business use. Tell a customs officer in the red channel if you have goods for business use. Business goods or goods bought on commission or as an accommodation for any other person must be declared separately on a Bermuda Customs Declaration (BCD). Refer to the Customs Public Notice 17 and the relevant supplementals and appendices for detailed guidance on how to complete a BCD.

#### Departing passengers and crew

You must complete a Customs Form 98 if you are leaving with more than BDA \$10,000 (or equivalent) in cash or negotiable instruments\*.

Give your Customs Form 98 directly to a customs officer at the place of departure. If there is no customs officer in attendance at the place of departure, deposit your Customs Form 98 in the receptacle provided for that purpose.

\*Do **not** complete a Customs Form 98 if you are leaving on a precleared flight to the United States. Instead complete and deliver U.S. Customs and Border Protection Declaration Form 6059B in accordance with the instructions on that form.

#### Completion instructions for arriving passengers and crew

- A. In the spaces provided on the front of your Customs Form 98, against the following item numbers:
  1. Print your last (family) name, your first (given) name, your middle name and your date of birth. Use the date format (DD,MM,YYYY).
  2. Tick the YES box if you and those household members for whom you are making a declaration are ordinarily resident in Bermuda. Otherwise tick the NO box.
  3. If arriving by air, print the airline's initials and flight number. If arriving by sea, print the vessel's (ship/boat) name.
  4. Print your Bermuda address including house number or hotel/guest house name, street address, name of parish and postal code.
  5. Print the last (family) name, first (given) name, middle name and date of birth of each member of your household for whom you are making a declaration. Use the date format (DD,MM,YYYY). Should you be travelling with more than three household members use a separate Customs Form 98 as a continuation sheet.
  6. Tick the YES box if you or any of the household members for whom you are making a declaration are bringing business goods or commercial merchandise (such as trade advertising materials, articles for sale, trade tools or equipment, business samples or goods bought on commission). Otherwise tick the NO box.
  7. Tick the YES box if you or any of the household members for whom you are making a declaration are bringing goods that do not belong to you or them or on behalf of another person. Otherwise tick the NO box.
  8. Tick the YES box if you or any of the household members for whom you are making a declaration are bringing food (such as meats, seafood, dairy products, fruit, vegetables, etc.). Otherwise tick the NO box.
  9. Tick the YES box if you or any of the household members for whom you are making a declaration are bringing animals (living or dead, whole or in part, including wildlife products). Otherwise tick the NO box.
  10. Tick the YES box if you or any of the household members for whom you are making a declaration are bringing plants, seeds, plant cuttings or bulbs. Otherwise tick the NO box.
  11. Tick the YES box if you or any of the household members for whom you are making a declaration are bringing soil, peat, gravel or sand. Otherwise tick the NO box.
  12. Tick the YES box if you or any of the household members for whom you are making a declaration are bringing fireworks, firearms, ammunition, explosives or weapons of any kind (e.g. knife, stun gun, sling shot, mace, pepper spray, etc.). Otherwise tick the NO box.
  13. Tick the YES box if you or any of the household members for whom you are making a declaration are carrying cash or negotiable instruments with a value greater than 10,000 Bermuda dollars or the equivalent amount in foreign currency. Otherwise tick the NO box.

14. If you ticked the YES box in item number 13, print the value of the cash, expressed in terms of Bermuda dollars, that you have to declare.
15. Tick the yes box if you or any of the household members for whom you are making a declaration are claiming transfer of residence allowance. Otherwise tick the NO box.
16. Read the important information on the reverse of your Customs Form 98 and make your signature. Print the current date using the date format (DD,MM,YYYY).

**B.** In the spaces provided on the reverse of your Customs Form 98 against the following item numbers:

1. Print the aggregate Bermuda dollar value of all batteries, generators, air conditioners & vehicle parts that you have to declare.
2. Print the aggregate Bermuda dollar value of all clothing and footwear that you have to declare.
3. Print the aggregate Bermuda dollar value of all TVs, radios, other consumer electronics and photographic equipment that you have to declare.
4. Print the aggregate Bermuda dollar value of all household furniture and appliances that you have to declare.
5. Print the aggregate Bermuda dollar value of all toys and sporting goods that you have to declare.
6. Print the aggregate Bermuda dollar value of all records, tapes, CDs and DVDs that you have to declare.
7. Print the aggregate Bermuda dollar value of all computer hardware that you have to declare.
8. Print the aggregate Bermuda dollar value of all jewellery and watches that you have to declare.
9. Print the aggregate Bermuda dollar value of all tools, machinery and parts that you have to declare.
10. Print the aggregate Bermuda dollar value of any item that is not listed in the descriptions above or below that you have to declare.
11. Print the subtotal of the aggregate values of goods declared in descriptions 1 – 10 on the reverse of your Customs Form 98.
12. Print the aggregate Bermuda dollar value and the number of litres of any spirits that you have to declare.
13. Print the aggregate Bermuda dollar value and the number of litres of any wine and champagne that you have to declare.
14. Print the aggregate Bermuda dollar value of any cigarettes and the number of cigarettes that you have to declare.
15. Print the aggregate Bermuda dollar value and the number of cigars that you have to declare.
16. Print the aggregate Bermuda dollar value and the weight (in kilogrammes) of tobacco that you have to declare.
17. Print the aggregate Bermuda dollar value of any duty-free articles that you have to declare including the value of articles in respect of which you are claiming transfer of residence duty-free allowance.

18. Print the total of all the aggregate values of goods declared in descriptions 1-17 on the reverse of your Customs Form 98.

**C.** For the purpose of the declaring the value of any particular class or description of goods, the item number that provides the most specific description shall be preferred to item numbers providing a more general description.

**D.** Notwithstanding paragraph C. above, when the rate of duty for a particular class or description of goods is 0% the value of those goods shall be declared to item number 17.

### **Completion instructions for departing passengers and crew**

**A.** In the spaces provided on the front of your Customs Form 98, against the following item numbers:

1. Print your last (family) name, your first (given) name, your middle name and your date of birth. Use the date format (DD,MM,YYYY).
2. Tick the YES box if you and those household members for whom you are making a declaration are ordinarily resident in Bermuda. Otherwise tick the NO box.
3. If departing by air, print the airline's initials and flight number. If departing by sea, print the vessel's (ship/boat) name.
4. Print your home address including house/unit number, street address, name of city/town, name of parish/state/province, name of country and zip/postal code.
5. Print the last (family) name, first (given) name, middle name and date of birth of each member of your household for whom you are making a declaration. Use the date format (DD,MM,YYYY). Should you be travelling with more than three household members use a separate Customs Form 98 as a continuation sheet.
13. Tick the YES box if you or any of the household members for whom you are making a declaration are carrying cash or negotiable instruments with a value greater than 10,000 Bermuda dollars or the equivalent amount in foreign currency.
14. Print the value of the cash, expressed in terms of Bermuda dollars, that you have to declare.
16. Read the important information on the reverse of your Customs Form 98 and make your signature. Print the current date using the date format (DD,MM,YYYY).

**B.** Do not complete items 6,7,8,9,10,11,12 and 15 on the front of your Form 98.

**C.** Do not complete the reverse of your Form 98.