



Ref. A/50

Friday, 1st July 2016

CIRCULAR NO. 12 OF 2016

TO ALL ATTORNEYS

SUPREME COURT REGISTRY SUMMER OPENING HOURS
113 Front Street, Hamilton HM 12

Monday, 11th JULY 2016 to Friday, 2nd SEPTEMBER 2016

For the period shown above, the Supreme Court Registry will close to the public at 1:00 p.m. each day. **As has been done in the previous summers, attorneys must arrange to file documents in the Registry between 8:30 a.m. and 1:00 p.m.**

Thereafter, in respect of filing documents of an urgent nature, arrangements may be made to have them accepted between **2:30 p.m. and 4:30 p.m.** All other correspondence may be dropped off in the afternoon by way of the letterbox located in the rear door of the Registry building i.e., the door leading from the car park for Court #3.

Please be reminded that Court sessions finish at 4:30 p.m. or thereabouts. Therefore, kindly exit the Courtrooms as soon as possible to allow them to be secured in a timely manner.

This Direction does not affect cases already set down.

MAGISTRATES' COURT SUMMER OPENING HOURS
Dame Lois Browne-Evans Building, 58 Court Street, Hamilton HM 12

For the period shown below, the Family Support Office will close to the public at 1:00 p.m. on **Tuesdays and Thursdays.**

FAMILY SUPPORT OFFICE: 12th, 14th, 19th, 21st, and 26th, July 2016; 2nd, 4th, 9th, 11th, 16th, 18th, 23rd, 25th and 30th August; 1st September

For the period shown below, the Civil Department will close to the public at 1:00 p.m. on **Wednesdays.**

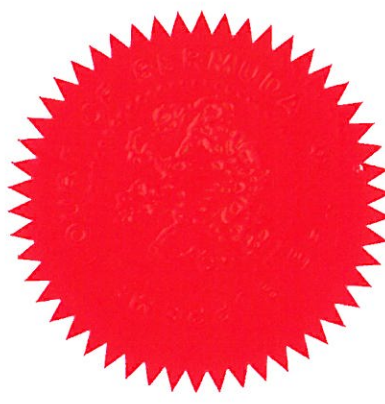
CIVIL DEPARTMENT: 13th, 20th and 27th July 2016; 3rd, 10th, 17th, 24th and 31st August 2016.

Save for the lunch hour which is from 1:00 p.m. to 2:15 p.m., all correspondence may be handed in at the Magistrates' Court Reception Desk located on the 3rd Floor of the building.

The Cashier's Office will close at **2:30 p.m. on 27th July 2016.**

We apologize for any inconvenience this may cause.

This Direction does not affect cases already set down for a hearing.



REGISTRAR / TAXING MASTER OF THE COURTS

cc: The Attorney-General's Chambers
Commissioner of Corrections
Commissioner of Police
Director of Public Prosecutions
Hamilton Police Station
Legal Aid
Registrar of Companies

SSW/dns