



## PROCUREMENT NOTICE

This Procurement Notice is issued by the Government of Bermuda (the “Government”) to provide summary information in relation to a specific procurement, as detailed below.

### 1. Subject Matter of Procurement

RFX Title: **Bulk Fuel Supply and Infrastructure Upgrades 2022**

RFX Number: **2022-003P-MPW**

Purchase Type: **Construction**

The Government of Bermuda would like enter into an agreement with suitably qualified Bulk Fuel Suppliers to provide diesel and gasoline for its fleet of vehicles. The agreement will extend over the next 10 or 15 years, depending on the agreed term of the contract, and it will include improvements to the Government’s fuel storage and dispensing facilities located around the Island.

### 2. How to Obtain Relevant Documents

All relevant documents for this procurement are posted at <https://www.gov.bm/procurement-notices>.

### 3. Procuring Entity’s Name

Name of Ministry: **Ministry of Public Works**

Name of Department: **Ministry of Public Works Headquarters**

#### 4. Contact Information

Ms. Elizabeth Davis-Smith at email: edsmith@gov.bm

#### 5. Language of Submissions

Unless otherwise indicated, all submissions shall be in English only.

#### 6. Important Dates

Issue Date	Friday September 09, 2022
Pre-Bid / Site Meeting	Friday October 07, 2022 09:00 AM local time
Deadline for Questions	Wednesday October 19, 2022 local time
Deadline for Issuing Addenda	Friday October 21, 2022 local time
Submission Deadline	Wednesday October 26, 2022 03:00:00 PM local time
Anticipated Final Ranking	Friday November 18, 2022
Contract Negotiation Period	21 calendar days
Anticipated Execution of Agreement	Wednesday January 25, 2023

All times listed are in Atlantic Standard Time (AST).

#### 7. Location of Submission

Responses to this solicitation shall be submitted to the following location:

Tender Box at the Ministry of Public Works,  
Located on the 3rd Floor, General Post Office Building,  
56, Church Street, Hamilton, HM12, Bermuda.

Clearly mark the packages for the attention of Ms. Elizabeth Davis-Smith.

E-mail and facsimile submissions are not accepted. However, copies of your proposal may be sent in MS Word or Adobe PDF format via a USB drive or CD with your hard copy submittal.

#### 8. Site Visit / Pre-Bid Meeting Details

A mandatory site meeting will be held on October 7, 2022 at 9:00 AM AST at the following location:  
Government Quarry

The above will be the initial meeting point then the tour will move as follows:

Public Works Quarry & Asphalt Plant

Marine & Ports on Crow Lane

Bermuda Fire and Rescue Service on King Street

Public Works at Marsh Folly

Bermuda Police Service at Prospect location

Public Transportation Bus Depot Palmetto Rd

Bermuda Fire and Rescue Service in Port Royal

Westgate Correctional Facility in Sandys

Failure to be present at each site and sign-in will result in the disqualification of your proposal submission.

The site visits will be conducted during the regular business hours of 9:00 am to 3:00 pm in order to become familiar with conditions that may affect the proposed work.

All proponents or their official representative(s) attending the site meetings are responsible for their own cost and are required to attend each site so they are fully acquainted with existing conditions and limitations.

The proponent or their official representative must register their presence with the RFP Contact, Elizabeth Davis-Smith, at the start of the meeting and each site stating the name of the company they represent, their email address, and phone number.

The purpose of the meeting will be to visually review the site conditions, clarify issues and to answer questions on any matter that may be raised. Proponents are responsible to have a copy of the RFP documents and for making their own notations during the site visits.

Any modification of the RFP documents that may become necessary as a result of the site visits will be made thru an addendum.

## **ADDITIONAL INFORMATION**

RFP Contact:

For the purposes of this procurement process, the "RFP Contact" will be: Ms. Elizabeth Davis-Smith at email: [edsmith@gov.bm](mailto:edsmith@gov.bm)

Proponents and their representatives are not permitted to contact any employees, officers, agents, elected or appointed officials or other representatives of the Government, other than the RFP Contact, concerning matters regarding this RFP. Failure to adhere to this rule may result in the disqualification of the proponent and the rejection of the proponent's proposal.

Prior to the Submission Deadline noted in the RFP timetable below, proponents that download this file and intend to respond to this RFP are required to register their interest with the RFP contact by emailing their company name and contact information to Ms. Elizabeth Davis-Smith at email: [edsmith@gov.bm](mailto:edsmith@gov.bm)

Amendment/addenda (if any) will be posted at <https://www.gov.bm/procurement-notice>. Proponents should visit the Government Portal on a regular basis during the procurement process.

**\*\*Late submissions will not be accepted.**